

ROUNDSWELL COMMUNITY PRIMARY ACADEMY



**Roundswell
Community
Primary
Academy**

Position: Local Governing Body Member

To start: September 2025

Welcome:

Thank you for your interest in applying to become a Local Governing Body Member for Roundswell Community Primary Academy.

Roundswell Community Primary Academy is a growing new school and we opened our doors in September 2020.

With an internationally minded curriculum and a vision to deliver outstanding education, the school will introduce children to a world of opportunity. Through engaging pupils in an exciting, internationally-minded curriculum, we will enable children to have a modern outlook on the world, achieve high standards of learning and be secondary-ready.

Roundswell Community Primary Academy is part of a supportive and collaborative Multi-Academy Trust, The Harbour Schools Partnership.

Further information regarding Roundswell Community Primary Academy can be found on our website at [Roundswell Community Primary Academy | Home](#) If you would like to find out more about the role please contact, Scott Cleverdon, Chair of LGB at scott.cleverdon@thsp.org.uk

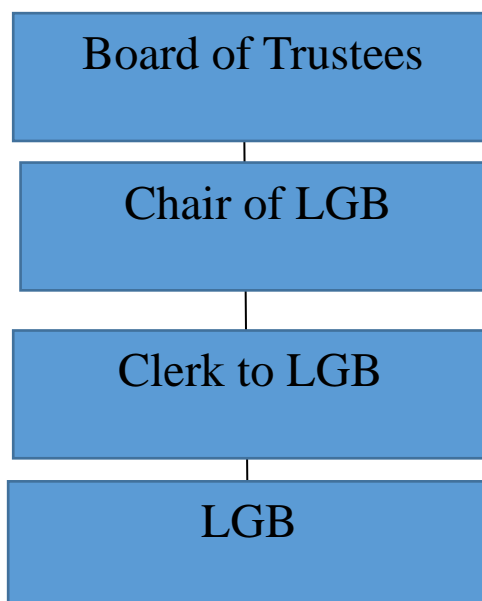
Each LGB member brings their own unique skills and experience to the board and strives to make a positive impact on children's lives and education in the local community. If you feel you could represent the parent and wider community, we would be delighted to hear from you.

To apply for the role, please complete the Declaration of Eligibility form and the Register of Interests form and return to emma.williams@thsp.org.uk.

Role Description of a Local Governing Body Member

Purpose	To assist in providing the local context and the challenge and support to the Headteacher, ensuring the very best local offer is given in each of our schools. The Local Governing Bodies are also able to influence and communicate with the Trustees on big decisions that the Trust needs to make going forward
Main duties and responsibilities	<ul style="list-style-type: none"> • Develop the Strategic Plan for the school. • Determine the vision, aims, policies and priorities of the school. • Set targets. • Monitor and evaluate the work of the school through the SEF Framework and as link governors. • Ensure that all children in the school have access to a broad and balanced curriculum which is suitable to age, aptitude and ability and which nurtures the whole child and encourages respect for others. • Ensure the Health and Safety of children and staff. • Maintain and improve the school environment. • Measuring the impact of the Governing Body's work.
Tasks for Governors to undertake	<ul style="list-style-type: none"> • Get to know the school, its needs, strengths and areas for development. • Attend meetings. • Work as a member of a team. • Commit to training and development opportunities. • Act within the framework of the policies of the Trust, the Governing Body and legal requirements. • Speak, act and vote in the best interests of the school. • Understand its targets and performance. • Awareness of the OFSTED Framework • Act as a designated governor with specific role • Respect all Governing Body decisions and support them in public

Structure chart



Person specification:

Attribute	Essential	Desirable	Method of Assessment
Skills, knowledge and aptitudes	<ul style="list-style-type: none"> An interest in the education of all children. Committed to the vision and values of the school. Assimilation skills to help absorb and make use of wide ranges of information and data. The capacity to develop specific knowledge and understanding of the school and its community. A sense of fairness. A commitment to equalities. A commitment to securing the best educational outcomes for all children. Tact and diplomacy. An ability to respect confidentiality. A willing constructive work ethic with a team of Governors who have some or all of these qualities. 	<ul style="list-style-type: none"> Knowledge of governing body procedures and/or experience which demonstrates the ability to gather and analyse information for research purposes. Knowledge of educational legislation, guidance & legal requirements. Knowledge of the respective roles and responsibilities of the LGB, the Headteacher, the Trust & the DfE. Awareness of data protection legislation to handle information securely in a confidential & impartial manner. 	interview
Qualifications & training	<ul style="list-style-type: none"> Demonstrate a willingness to attend training & development opportunities. 		interview
Experience	<ul style="list-style-type: none"> Evidence of working as a member of a team. 	<ul style="list-style-type: none"> Evidence of relevant personal and/or professional development. 	interview
Personal qualities	<ul style="list-style-type: none"> Demonstrate & maintain integrity, impartiality & confidentiality. Ability to demonstrate commitment to equal opportunities. Have good interpersonal skills. Have an openness to learning and change. Be sympathetic to the needs of others. 		interview
Special requirements	<ul style="list-style-type: none"> Ability to work at times convenient to the LGB, including evenings. Ability to travel to meetings. Available to be contacted at mutually convenient times. 		interview

